**Springdale Park Elementary**

**Date: 10/16/2019**

**Time: 6:00-7:30**

**Location: Springdale Park Conference Room**

1. **Call to order: 6:01**
2. **Roll Call**

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| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Terry Harness | Present |
| **Parent/Guardian** | Meredith Evans, Ph. D | Present |
| **Parent/Guardian** | Honora Handley | Present |
| **Parent/Guardian** | Cat Hoelker | Present |
| **Instructional Staff** | Nakia Bryant | Present |
| **Instructional Staff** | Nathan Stephenson | Present |
| **Instructional Staff** | Yolanda Windham, Ed.D | Present |
| **Community Member** | Brian Knight, D.C. | Present |
| **Community Member** | Elise Blalock | Present |
| **Swing Seat** | Abbie McCafferty | Present |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes]

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: [Brian Knight, D.C.]; Seconded by: [Cat Hoelker]

Members Approving: All Members

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Honora Handley]; Seconded by: [Brian Knight, D.C.]

Members Approving: All Members

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

1. **Discussion Items** 
   1. **Discussion Item 1**: Strategic Planning

Mr. Harness briefly reviewed his previous discussion regarding the Characteristics of STEM and STEAM Schools from the Georgia Department of Education.

Next, he shared his ongoing discussions with the school’s leadership team. The team has meet several times and shared their thoughts about needs and overarching goals for SPARK. Below are the observations, thoughts, and proposed goals from these meetings:

**Humanities:**

One goal to consider: 90% or above all students proficient/distinguished for Humanities using the Reading & Writing Project from Teacher’s College.

**STEM:**

Goals to consider, 80% of students at or above proficient/distinguished for science, 85% for Math.

**Specials:** Better integration of content standards for Specials (PE, Music, Orchestra, Band, Technology, Art)

Consider adding Spanish as a Specials class.

Specials teachers assigned to grade levels to better collaborate.

**People & Culture:**

Hosting an International week, rather than one having just one night.

Important meetings and events live streamed for virtual parent participation.

**Family Engagement:**

Increase participation within SPARK from all families.

Start having welcome kits/committees for new parents.

Teacher read alouds recorded and posted for school website.

Greater community outreach for specific groups.

**Fiscal Responsibility:**

Increased EIP support

Consider changing Paras from hourly to full time

Continuing to prioritize small homeroom classrooms.

Mr. Harness also discussed with 3rd, 4th, and 5th grade students their views of SPARK. Below is a sample of some of the students’ responses.

Students reported they thought of the school as being green, being diverse, welcoming, having creative and fun staff, and they appreciate that teachers give students responsibility. Students also reported enjoying having anchor charts in classrooms, the AC can be too cold, lunch lines are too long, they enjoy GATE projects, and they notice the kindness of their fellow students and teachers.

Students suggested the following: healthier food, more recess equipment, greater movement breaks, adding more hands on math/science, greater choice regarding their Specials classes, having a greater variety of books in the library, creating additional enrichment classes, greater student choices regarding field trips

After reviewing all of this information, Mr. Harness started a dialogue around the following potential goals listed below for the school.

**Humanities:**

Goal 1: 86% of students will be reading on or above grade level by 2024 Miletones assessment.

Goal 2: 86% of students will be writing on or above grade level by 2024 Miletones/Writescore assessment.

This will be achieved by:

Literacy instruction that includes a progression of teacher modeling, guided practices, and student independent learning.

Professional Development on Reading & Writing UoS including training, peer observations and model lessons through model classrooms and instructional coaches.

Creating school based formative assessments.

**STEM:**

Goal 1:

Math- By 2024, 86% of all 3rd, 4th, 5th graders will earn a proficient score on Math Milestones.

Goal 2:

Science- By 2024, 86% of all 5th graders will earn a proficient and distinguished score on Science Milestones.

This will be achieved by:

Project and problem based learning to real word problems. Creation of a SPARK Engineering Design Process. Implementation across all grade levels of Engineering Design Process (EDP)

Conduct investigative research.

**SPECIALS:**

Goal 1: By 2024, all students will participate in PE, Art, General Music or Band/Orchestra, Technology, Environmental Education & Spanish on a bi-weekly basis.

**People & Culture:**

Goal 1: Increase the percentage of students who feel connected to SPARK as per the GA Student Survey.

Goal 2: Teacher Satisfaction: Increase the percentage of teachers who feel connected to SPARK as per the GA teacher Survey, Gallup, Talent Pulse surveys.

**Family Engagement:**

Goal 1: Increase positive relationships with families to better support students.

The team briefly reviewed each goal and plans on continuing this discussion at a later meeting.

* 1. **Discussion Item 2**: GO Team Summit: Participant Reports

**Tabled for Later Meeting:** Motion made by: [Yolanda Windham, Ed.D]; Seconded by: [Elise Blalock]

Members Approving: All Members

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

* 1. **Discussion Item 3**: Family Engagement Leadership Team

**Tabled for Later Meeting:** Motion made by: [Yolanda Windham, Ed.D]; Seconded by: [Elise Blalock]

Members Approving: All Members

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

* 1. **Discussion Item 4**: Cluster Advisory Meeting: Cluster Representative Report

The following was reported by the Team’s Cluster Representative: Dr. Brian Knight. The District wide strategic plan update is due for a vote in December. Prior to this vote, the Cluster will work to solicit greater parent feedback. Cluster principals had a roundtable to discuss their individual school’s goals. The new middle school will be named, David T Howard Middle School. A draft timeline regarding buildings was also shared with the community. Also, all Cluster meeting agendas and minutes will be posted on the APS Strong Schools website. Dr. Knight, was elected to serve on the District Leadership Team.

* 1. **Discussion Item 5**: Other Business: Safety Letter

Mr. Harness wrote a letter to APS regarding traffic safety around the school. Mr. Harness included a recently passed resolution from the Atlanta City Council regarding student transportation around schools. Mr. Harness also passed on the GO Team’s thoughts to Associate Superintendent Yolanda Brown.

Furthermore, Mr. Harness did a walk around the school campus with several police officials including, Lt. Hill, Officer Barr, to see and discuss the signage, traffic lights, striping.

The team will wait for a response from Atlanta Public Schools.

1. **Public Comment:** No Members of the Publicly Commented
2. **Adjournment**

Motion made by: [Honora Handley]; Seconded by: [Brian Knight, D.C.]

Members Approving: All Members in Favor

Members Opposing: None

Members Abstaining:

**Motion** [Passes]

**ADJOURNED AT** [7:22]

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**Minutes Taken By: Nathan Stephenson**

**Position: Secretary**

**Date Approved:** [Insert Date the Minutes are **APPROVED** by the GO Team]